

**RISKY BUSINESS CONGRESS 2016**

**15 & 16 APRIL, 2016**  
 BOE CLOCKTOWER, WATERFRONT, CAPE TOWN

Once you have completed your registration, you will be emailed a confirmation letter with details of your booking along with a personal access key and a weblink. Should you wish to make any amendments to your registration and / or accommodation bookings, you will be able to do so via the weblink, using your access key. The secretariat will process your registration and an Invoice will follow within 4 working days of your booking.

Delegate – <b>early registration fee before 15 February 2016</b>	<b>R 1 950.00</b>
Delegate – later registration fee from 16 February 2016	R 2 250.00
Accompanying person to Welcome Function	R 275.00

**Please Note: you are required to read the terms and conditions prior to registering for the Conference.**

- I have read the terms and conditions below, (please read to the bottom of this page)
  - [Click here to register on line](#) (hyperlink to on line registration form)
  - [Click here to download a pdf registration form](#) (downloads pdf registration form)

**The following is included in the delegate registration fee:**

- Conference programme
- Attendance to all plenary sessions.
- Tea/coffee & lunch.

**Registration Payment Terms & Conditions**

1. No sharing of registrations will be allowed at this event.
2. NOTE: If registering as a group, EACH PERSON must complete a separate registration form. For any changes to a registration, please contact Tel: +27 (0) 21 910 1913. Only full prepaid registrations will be accepted by the organisers.
3. PAYMENT: Please email through proof of payment to [riskconference@allevents.co.za](mailto:riskconference@allevents.co.za) with your name and registration form. Should this not be received, your booking will be invalid.
4. Bank deposit or electronic transfer:
 

Account Name: Risky Business	<i><b>NOTE:</b> Please provide your <b>SURNAME</b> and <b>INITIALS</b> on Bank/Electronic transfers and deposits. The Organiser will not be responsible for identifying funds if the delegate's name is not mentioned. The Organiser will not accept any bank charges associated with the transfer.</i>
Bank: First National Bank	
Branch Name: Plumstead	
Branch Code: 250 655	
Account Number: 625 724 916 2	
Swift Code: FIRNZAJJ	

**FOR CHEQUE DEPOSITS, please use account name:**  
**EVENT MGMT SOLUTIONS (PTY) LTD (same account details as above)**



**REGISTRATION FORM**

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## 5. CANCELLATIONS:

Cancellations received in writing by 31 January 2016 will receive a full refund less a 15% administration fee.

Cancellations received in writing by 15 March 2016 will receive a 50% refund less a 15% administration fee.

Cancellations received in writing after 16 March 2016 will result in full fees payment being due.

We recommend transfer of registration to a new delegate to avoid cancellation fee.

In the event of a cancellation, registrations are transferable to delegates not yet registered.

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6. Insurance: Conference participants are responsible for taking appropriate insurance cover in connection with their attendance at the conference. The conference organisers and hosts or any individuals associated with the conference or hosts in any capacity shall not be liable for any kind of loss or damage to personal property, delegates or sponsors.
7. Liability: Neither the committee of the Conference, hosts nor Event Management company accept liability for death, injury, any loss, cost of expense suffered or incurred by any person if such loss is caused or result from the act, default or omission of any person. In particular neither the committee of the Conference, hosts nor Event Management company can accept any liability for losses arising from the provision or non-provision of services provided by local companies or transport operators. The committee of the Conference, hosts nor Event Management company accept liability for losses suffered by reason of war, including threat of war, riots and civil strife, terrorist activity, natural disaster, weather, fire, flood, drought, technical, mechanical or electrical breakdown within any premises visited by delegates and/or partners in connection with the conference, industrial dispute, governmental action, regulations or technical problems which may affect the services provided in connection with the congress.
8. Neither the committee of the congress, hosts, nor Event Management company is able to give warranty that any particular person will appear as a speaker or panelist.
9. Right of admission is reserved.

## Registration and Accommodation enquiries

Telephone: +27 (0) 21 910 1913

Fax number: +27 (0) 21 910 0471

Email: [riskconference@allevents.co.za](mailto:riskconference@allevents.co.za)

## Conference organisers

Event Management Solutions (Pty) Ltd: 8 Docav Road, Meadowridge 7806

Telephone: +27 (0) 21 712 0571

Fax number: +27 (0) 866 86 8882

Email: [riskconference@eventmanagementsolutions.co.za](mailto:riskconference@eventmanagementsolutions.co.za)



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